



Phone: (720) 507-3180

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Rates and Services

Beginning Costs	\$500-2,000
Accounting Services	\$125.00/hr
Bookkeeping Services	\$100.00/hr
Data Entry Services	\$75.00/hr
CFO Services	\$150.00/hr
TAX Filing Services	Flat Rates

Accounting Services

Hourly Rate: \$125.00

Services Included:	Description of Service:
Accountant Consultation	<i>Meeting with In-House Accountant Regarding Business/Tax/Entity/Structure</i>
Financial Data Software Conversion & Alterations	<i>Conversion to/from QBO - Merging Accounts, Software Setup, Locating & Repair of Errors</i>
In-Depth Review/In-House Audit	<i>In-Depth Analysis & Revisions of P&L/Balance Sheet, Adjustments, Generation of Reports</i>
Tax Return Preparation	<i>Tax Return Preparation</i>

Data Entry Services

Hourly Rate: \$75.00

Services Included:	Description of Service:
Data Entry Services	<i>Any services related to data-entry</i>
Cash Receipts	<i>Cash Receipts Compilation, Coding and Input</i>
Classes & Locations	<i>Classification of Items, Accounts and Locations (Includes Additional Set-Up)</i>
Chart of Accounts	<i>Creation, Coding, Mapping & Editing of Chart of Account (COA) by Type</i>
Cost of Goods Sold	<i>Cost of Goods Sold (COGS) Accounts: Services & Items Set-Up</i>
Data Input	<i>General Ledger Posting & Account Coding of All Debit/Credit Transactions into QuickBooks</i>
Documentation Management	<i>Document and statement download/filing, Digital Indexing, Processes & Procedures Manuals</i>
Reconciliations	<i>Reconciliation of Financial Accounts</i>

Bookkeeping Services

Hourly Rate: \$100.00

Services Included:	Description of Service:
1099 Tax Prep & Filing	<i>Preparation for 1099 Tax Filing</i>
Accounts Payables (Vendor Center)	<i>A/P - Accounts Payable</i>
Accounts Receivable (Customer Center)	<i>A/R - Accounts Receivable - Billing, Payments & Balances</i>
Item Mapping	<i>Items & Services Set-Up, Mapping, and Price Level Generation</i>
Payroll Services	<i>Payroll Entries & Processing</i>
QuickBooks Customization	<i>Company Customization and In-Depth Setup (Including 3rd Party Apps)</i>
Unknowns/AMA	<i>Check Identification and Coding of Unknown Transactions</i>
Systems Set-Up, Advanced	<i>Beginning Balances, Equities, Liabilities</i>
PayPal	<i>Set-Up, Data Entry and Reconciliation of PayPal Account to AR/AP</i>

CFO Services

Hourly Rate: \$150.00

Services Included:	Description of Service:
Investment Strategy	<i>Debt, non-equity, quasi-debt, and equity investment affect businesses differently, having a strategy on what type of investment your business needs, how to attract it, and then being ready for that investment is important for growth.</i>
Capital Structuring	<i>Helping you optimize your capital structure (debt vs equity) so that you are leveraging the right capital for growth.</i>
Financial Modelling	<i>Modelling different revenue streams, cost centers, and pricing to understand what the potential of a business, new product, or new project might be.</i>
Budgeting and Financial Forecasting	<i>Forecasting revenues and expenses, cash flows, managing burn rates for the entire business or for new future projects.</i>
Financial Ratio Analysis	<i>Budget vs Actual analysis and reports, budget performance review, reviewing ratios of the Key Performance Indicators (KPIs) that are essential to the health of your business.</i>
Revenue Stream Diversification	<i>Helping you figure out what other potential revenue streams might look like to diversify your business.</i>
Pricing Strategy	<i>Helping you figure out how to test different prices in order to maximize profits, revenues, or other KPIs that are important to your industry</i>

Set-Up & Onboarding Costs

Flat Rate

FREE	Initial Consultation <i>Includes 1-hour phone or in-person consultation</i>
\$500.00	Solopreneur or Contractor <i>Non-Refundable Set-Up Fee (Includes account diagnosis)</i>
	<i>Non-Refundable Set-Up Fee</i>
Custom	Covers the review and diagnosis of initial accounts by a RAE accountant, including transaction count and estimate if applicable

Tax Services & Fees

State Sales Tax	Monthly/Quarterly Sales Tax Liability Report, Review, Filing & Payment, Historical Review & Repair of Prior Periods	\$100.00
Schedule A (Form 1040)	Basic	\$250.00
Schedule A (Form 1040)	Complicated - Itemized deductions	\$350.00
Schedule C (Form 1040)	Self Employed Business Expenses	\$400.00
Schedule D (Form 1040)	Stock Sales/Asset Sales	\$300.00
Schedule E (Form 1040)	Rental Schedules per Property	\$300.00
K-1 (Form 1065)	S-Corp and Partnership income	\$175.00
Extensions		\$0.00
Form 1065	US Federal Partnership Tax Return	\$400.00
Basic W-2 (Form 1040)	Simple 1040 with no additional schedules	\$225.00
State Return - Additional		\$300.00
Form 990-E	Non-Profit E-card	\$0.00
Tax Filing Fees	Any fees accrued during filing of IRS or other tax forms - fees vary	VARIES